

Plunet BusinessManager & Client Portal

SYSTEM REQUIREMENTS AND BROWSER SETTINGS

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1. GENERAL INFORMATION

1.1. Introduction

Plunet BusinessManager is World Translation's web-based project management system. World Translation's client portal is a component of Plunet BusinessManager.

This manual describes the system requirements and the browser settings for our client portal and for Plunet BusinessManager in general.

1.2. System Requirements

To use World Translations client portal and/or Business Manager, please access <https://plunet.worldtranslation.dk> via an internet browser.

We recommend to use either Internet Explorer 11 (or higher), Mozilla Firefox, Google Chrome, or Microsoft Edge.

For the best user experience and to ensure all functions works as intended, please allow pop-up windows for <https://plunet.worldtranslation.dk>. Also make sure that no additional add-ins are blocking the site.

For users working on a MAC we recommend using Firefox or Chrome.

For pop-up settings in Chrome, please visit this link:
<https://support.google.com/chrome/answer/95472?hl=en>

For pop-up settings in Firefox, please visit this link: <https://support.mozilla.org/en-US/kb/pop-blocker-settings-exceptions-troubleshooting>, and otherwise set the similar settings in Chrome or Firefox as described below.

1.3. Interface Languages

The client portal interface is currently available in English and German. You can change the language settings after the login.

2. RECOMMENDED SETTINGS IN INTERNET EXPLORER

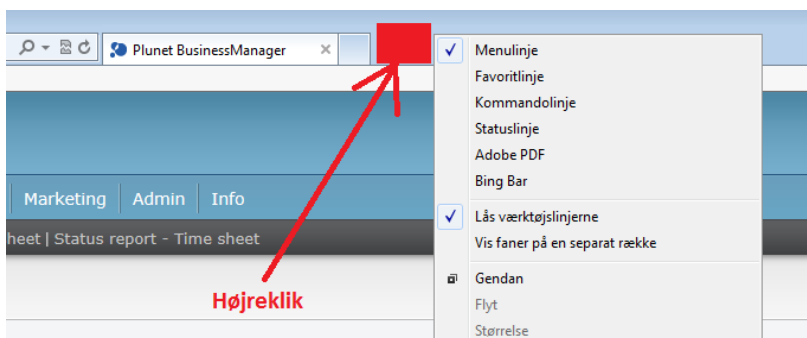
To make sure all functionality is available in the client portal and/or BusinessManager, you should change a few settings in your internet browser. On the following pages you can see the settings in internet Explorer for:

- Pop-up windows
- Browser Cache
- Cookies
- Security
- Compatibility View

Please note the screenshots are in Danish.

2.1. How to view the menu bar

- 1) Open Internet Explorer
- 2) Right click on the red area and activate the "Menu bar"



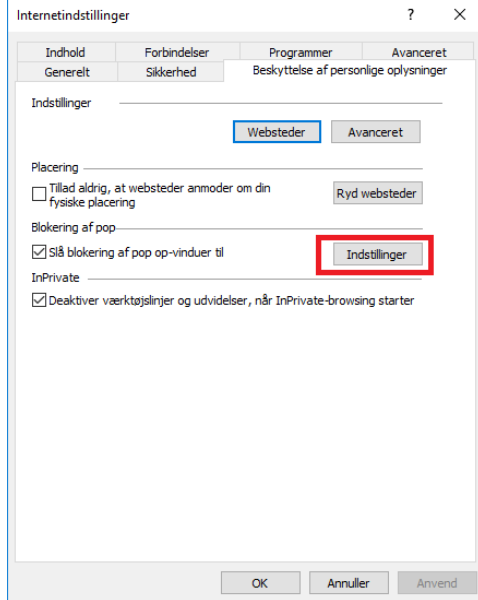
2.2. Pop-up windows

- 1) Click on the "Tools" menu and choose "Internet Options"

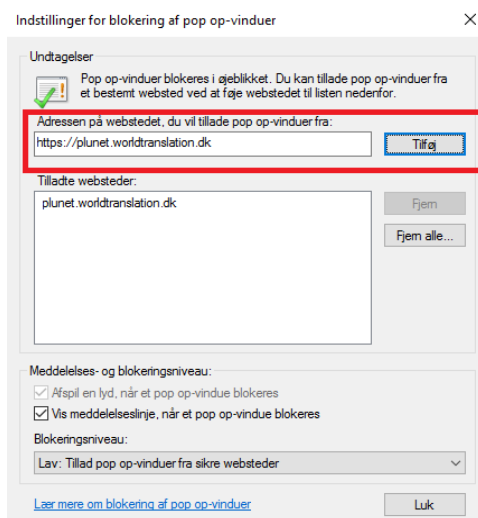


- 2) Go to the "Privacy" tab

3) Click on the "Settings" button in the "Pop-up Blocker" section



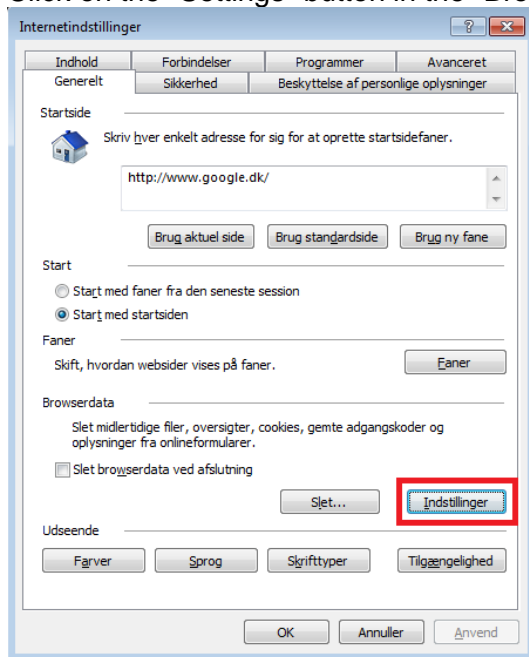
4) Enter "https://plunet.worldtranslation.dk" in the field "Address of website to allow..."



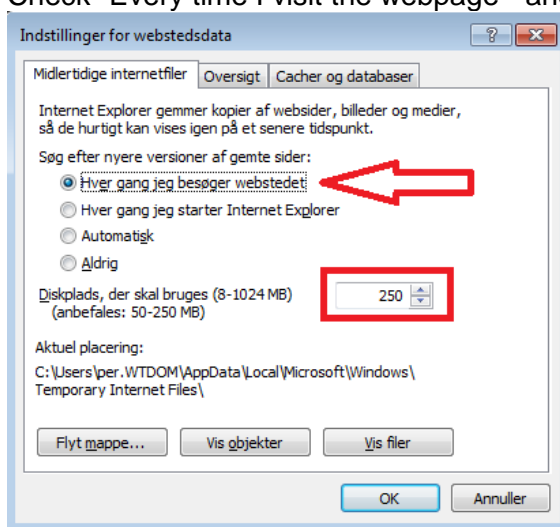
- 5) Click on the "Add" button
- 6) Click on the "Close" button
- 7) Click on the "OK" button

2.3. Browser Cache

- 1) Click on "Internet Option" in the "Tools" menu
- 2) Go to the "General" tab
- 3) Click on the "Settings" button in the "Browsing history" section



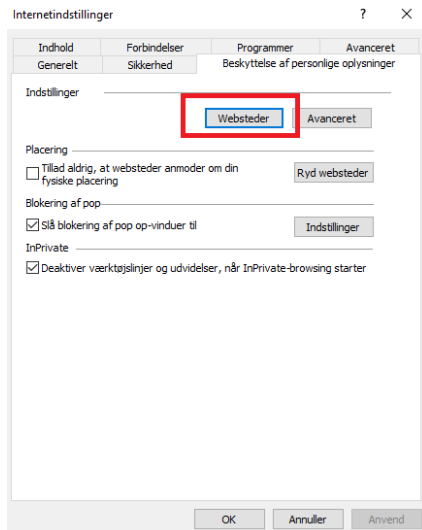
- 4) Check "Every time I visit the webpage" and enter "250" in the "Disk space to use" field



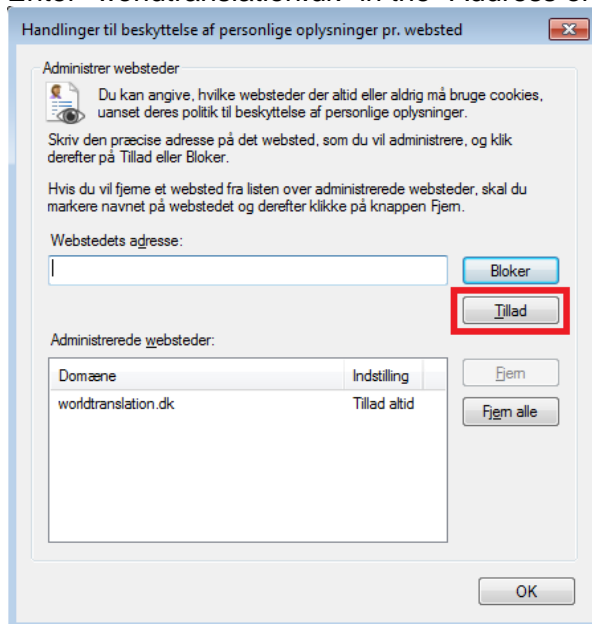
- 5) Click on the "OK" button
- 6) Click on the "OK" button

2.4. Cookies

- 1) Click on "Internet Option" in the "Tools" menu
- 2) Go to the "Privacy" tab
- 3) Click on the "Web sites" button in the "Settings" section



- 4) Enter "worldtranslation.dk" in the "Address of website:" field

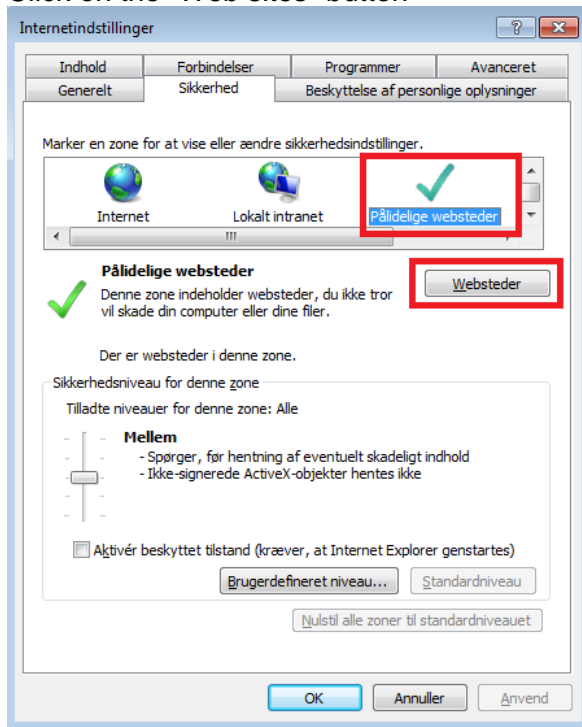


- 5) Click on the "Allow" button
- 6) Click on the "OK" button

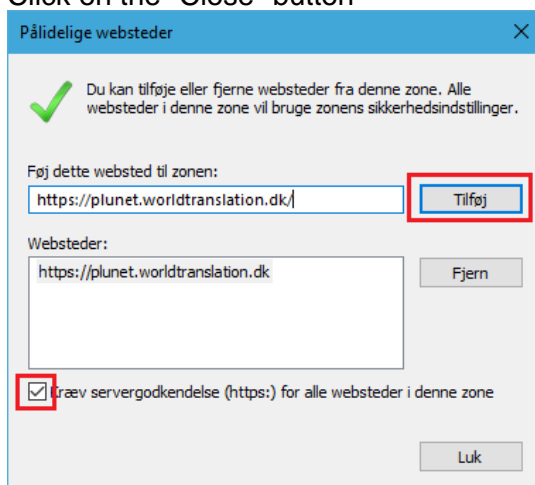
2.5. Security

- 1) Click on "Internet Option" in the "Tools" menu
- 2) Go to the "Security" tab

- 3) Click on the "Trusted Sites " zone in the "Select a zone to view or change security settings." section
- 4) Click on the "Web sites" button



- 5) Please make sure the check mark in the "Require server verification (https:) for all sites in this zone " check box is checked
- 6) Enter <https://plunet.worldtranslation.dk> in the "Add this web site to the zone:" field
- 7) Click on the "Add" button
- 8) Click on the "Close" button



2.6. Compatibility View

- 1) Select "Compatibility View Settings " in the "Tools" menu
- 2) Remove the check mark in the "Display all websites in Compatibility View " check box

- 3) Remove the check mark in the "Display intranet sites in Compatibility View " check box
- 4) Remove the URL address for BusinessManager if it is included on the list
- 5) Click on the "Close" button

